

UNIVERSITY OF RUHUNA

Application for the Higher Diploma in English (Revised)

1	Type of qualification (Certificate/Advanced Certificate/Diploma)	Higher Diploma
2.1	SLQ level (SLQL 1, 2 or 3)	SLQL 4
2.2	NVQ level (if relevant)	NVQL 6
3.1	Mode of delivery – please state whether online (100%), blended (% online & % in person), or in person (100%)	In person (100%)
3.2	Name of qualification	Higher Diploma in English
3.3	Abbreviated name of the qualification	HDip (English)
4.1	Faculty (proposer's)	Faculty of Humanities and Social Sciences
4.2	Department (proposer's)	Department of English Language Teaching
4.3	Other entities involved	N/A
4.4	To be offered by (whether DCEU or proposer's faculty/department)	Department of English Language Teaching (DELT) and DCEU
4.5	Language(s) of delivery	English
5.	Background, need and justification (any supporting documents can be given as annexes)	
	<p>In this high-tech era, English language competence is a pre-requisite for all types of employment and educational opportunities that have emerged in the spirit of globalization. The socio-economic environment has transformed in such a staggering way that every thinking individual feels compelled to acquire a decent command of English to enter the global academic and professional environments as those who lack such command will be at a grave disadvantage.</p> <p>In this context, the service rendered by the University of Ruhuna in terms of providing English language education for the people of the Southern Region in particular and the nation of Sri Lanka by and large has been curtailed by the absence of a fully-fledged Higher Diploma Course in English. Therefore, the Department of English Language Teaching of the University of Ruhuna has designed this course to help individuals receive exposure to the most challenging aspects of the English language and communication. The course curriculum is tailor-made to cater to the authentic English language and communication requirements of the students to effectively deal with the challenges in their academic and professional contexts. This course also creates a pathway to achieve a higher qualification in their education to make them attractive to the job market as well as the academia.</p> <p>In order to enhance the quality of the instruction offered thereby, this course is designed to meet the Sri Lanka Qualification Framework (SLQF) standards. The completion of Higher Diploma meets the minimum requirement for admission to SLQF level 5 in the same or a related subject. The individuals who successfully complete the course will widen up their</p>	

	<p>horizons by acquiring new knowledge produced and disseminated freshly across the world. Furthermore, they will be able to find numerous interesting and challenging employment and educational opportunities worldwide. Additionally, this course promotes lifelong learning, adds value to their professional life, and contributes thereby to the social and economic development of the country.</p>
6.1	Entry requirements
	<p>Successful Completion of SLQF Level 3(Diploma in English)</p> <p>OR</p> <p>Completion of NVQ Level 5 (Diploma in English)</p> <p>OR</p> <p>English Trained Teachers’ Certificate</p> <p>OR</p> <p>National Diploma in Teaching (English) Obtained from Colleges of Education</p> <p>OR</p> <p>Diploma in English for Employment (University of Ruhuna)</p>
6.2	Selection procedure
	<p>The Distance and Continuing Education Unit of the University of Ruhuna invites applications for registration of students at the beginning of an academic year through advertisements. Upon the registration, applicants are expected to take the placement test and the number of students enrolled for the course in a given academic year is determined by the Department of English Language Teaching (DELT), University of Ruhuna based on candidates’ performance at the placement test.</p>
7.	Qualification attributes (Please refer to K-SAM model in SLQF handbook and state which attributes you expect students to achieve at the completion of the course)
	<p>At the completion of this course, students will be able to:</p> <ul style="list-style-type: none"> • formulate discussions, arguments, conversations and debates on topics of academic and professional interests. • identify the main ideas of complex texts on both concrete and abstract topics, including academic and professional discussions. • interpret texts critically and evaluate language styles, genres and different points of view. • identify figures of speech. • differentiate between written and spoken discourse. • produce clear, well-structured, detailed texts on complex subjects, showing controlled use of organizational patterns, connectors and cohesive devices. • recognize a wide range of demanding, longer texts, and implicit meaning.

- recognize rhetorical forms of written discourse and their significance in written discourse.
- summarize information from different spoken and written sources, reconstructing arguments and accounts in a coherent presentation.

8.1 **Volume of learning in terms of credits** (certificate – 10, Adv. Certificate – 15, Diploma – 30) 30 Credits

8.2 **Course structure** (please fill the tabular format given below)

Indicate core (C)/optional or elective (O) course units/modules appropriately.
Indicate course units/modules that are conducted jointly with other programmes.

No.	Semester/ (Months or Weeks)	Module Code	Module name	Credit Value	Core (C)/ Optional (O)	Hour allocation (T/P/IL)
1	1	HDE4114	Structure of English	4	C	45 (Theory) + 30 (Practical) + 125 (Independent learning)
2	1	HDE4124	Introduction to Literature	4	C	45 (Theory) + 30 (Practical) + 125 (Independent learning)
3	1	HDE4134	Advanced Critical Reading	4	C	45 (Theory) + 30 (Practical) + 125 (Independent learning)
4	1	HDE4143	Advanced Academic Writing 1	3	C	30 (Theory) + 30 (Practical) + 90 (Independent learning)
5	2	HDE4214	Basic Concepts in Language Teaching	4	C	45 (Theory) + 30 (Practical) + 125 (Independent learning)
6	2	HDE4223	Advanced Academic Writing 2	3	C	30 (Theory) + 30 (Practical) + 90 (Independent learning)
7	2	HDE4234	Business Communication	4	C	45 (Theory) + 30 (Practical)

						+ 125 (Independent learning)
8	2	HDE4244	Speaking and Listening Skills	4	C	15(Theory) + 90 (Practical) + 95 (Independent learning)
Total				30		300 (Theory) + 300 (Practical) + 900 (Independent learning)

8.3 Teaching panel

Name	Qualification	Affiliation (Department/university)
Samaraweera, S.G.S. (Dr.)	PhD in Education, PhD in Applied Linguistics, MPhil, MA, BA	Senior Lecturer, Department of English Language Teaching
Nishantha, K.S.G.S. (Mr.)	PhD (Reading), MPhil, MA in Applied Linguistics - TESL, MA in Linguistics, BA	Senior Lecturer, Department of English Language Teaching
Gamage, I. (Mrs.)	PhD (Reading), MPhil, MA, BA	Senior Lecturer, Department of English Language Teaching
Gunawardane, R. (Mr.)	PhD (Reading), MPhil, MA, BA	Senior Lecturer, Department of English Language Teaching
Molagoda, H.M.T.M.H. (Ms.)	MA, BA	Lecturer, Department of English Language Teaching
Anushika Kariyawasam (Ms.)	PhD (Reading), MA, BA, PGDP	Lecturer (Probationary), Department of English Language Teaching
Hemanthi Hidellaarachchi (Ms.)	PhD (Reading), MA, BA, PGDP	Lecturer (Probationary), Department of English Language Teaching
Batuwatta, S. (Ms.)	MA, BA	Instructor in English, Department of English Language Teaching
Jayawardhana, R.A.W.D. (Ms.)	MA, BA, TESOL	Instructor in English, Department of English Language Teaching
Samarawickrama, P.P. (Ms.)	MA, MHRM, BA, CELTA (Reading)	Instructor in English, Department of English Language Teaching

Pushpananda, S.T.W.M. (Ms.)	MA in English Studies (Reading), MA in Linguistics, BA, CELTA	Instructor in English, Department of English Language Teaching
Dahanayake, C.A. (Ms.)	MA in TESL (Reading), MA in International Relations, BA	Instructor in English, Department of English Language Teaching
Jayarathna, G.A.R.C. (Ms.)	MA (Reading), BA, CELTA	Instructor in English, Department of English Language Teaching
Anupama, D.S. (Ms.)	MA, BA	Instructor in English, Department of English Language Teaching
Piyumi, S.H. (Ms.)	MA (Reading), BA	Instructor in English, Department of English Language Teaching

8.4

Evaluation procedures (Please indicate Assessment components, range of weightages, grading schemes, equations applicable – may change the table format as required)

Assessment components		Course Modules							
		HDE 4114	HDE 4124	HDE 4134	HDE 4143	HDE 4214	HDE 4223	HDE 4234	HDE 4244
Theory/ practical	Percentage (%)	60	60	60	60	60	60	60	60
	Time Allocation (H)	3	3	3	2	3	2	3	3
Continuous Assessment	Percentage (%)	40	40	40	40	40	40	40	40
	Time Allocation (H)								

8.5

Conditions for the award of qualification and academic concessions.

Total marks obtained for each course module will be graded according to the following grading scheme.

Marks (%)	Grade	GPA
85- 100	A+	4.00
70-84	A	4.00
65-69	A-	3.70
60-64	B+	3.30
55-59	B	3.00
50-54	B-	2.70
45-49	C+	2.30
40-44	C	2.00
35-39	C-	1.70
30-34	D+	1.30

25-29	D	1.00
0-24	E	0.00
-	E*	
Not applied/Absent without accepted reason(s)/Not Eligible		E*
Accepted Medical Certificate		MC
Results withheld		WH

A student registered for the course will be awarded the Higher Diploma in English with the grade based on the overall marks obtained for all the course modules, adhering to the following grading system.

Level of Achievement	Range of Avg. Mark
Distinction	Avg. Mark \geq 80%
Merit pass	$70\% \leq$ Avg. Mark $<$ 80%
Pass	$40\% \leq$ Avg. Mark $<$ 70%
Fail	Avg. Mark $<$ 40%

8.6 Progression opportunities

The completion of Higher Diploma meets the minimum requirement for admission to SLQF level 5 in the same or a related subject.

8.7 Physical facilities available

Adequate physical resources including lecture halls, computer laboratories, and teaching and learning aids are available at the department and the faculty level.

8.8 Module information sheets (please use following table format to give necessary details for each course unit/module – not as annexes)

Module 01					
Module/Course Unit Code	HDE4114	Module/Course Unit Name	Structure of English		
Credits	4				
GPA/NGPA	GPA	Theory(hr)(total)	45	Practical(hr)(total)	30
		Theory (hours/weeks)	3	Practical (hours/weeks)	2
Prerequisites	None	Assignments(hr)(total)	-	Independent learning(hr)(total)	125
Module Aim		This module aims to make students familiarize with the structure of the English language and use the acquired knowledge in authentic contexts.			

Module Learning Outcomes	<p>At the completion of this module, the students will be able to:</p> <p>LO-1 : identify different types of clauses and phrases.</p> <p>LO-2 : use different types of clauses and phrases in sentences correctly.</p> <p>LO-3 : differentiate between fragments and sentences.</p> <p>LO-4 : detect errors in sentences and correct them.</p> <p>LO-5 : use gerunds and participles accurately in written and oral discourse.</p> <p>LO-6 : recognize the combination of words, phrases and clauses.</p> <p>LO-7: create sentences with good control of grammar and punctuation.</p>
Module Outline	<ul style="list-style-type: none"> ▪ Clauses (noun, adjectival, adverbial and reduced clauses) ▪ Inversion ▪ Run-ons and sentence fragments ▪ Error correction (capitalization and punctuation, sentence structures) ▪ Gerunds and participles
Marks Allocation (% Values for Each Component)	<p>Continuous Assessments - 40% (Cloze test and error correction)</p> <p>End Assessment - 60%</p>
Eligibility Requirements to Appear for End Semester Evaluation, If Applicable	<p>A minimum participation of 60% for the teaching activities and completion of the continuous assessments</p>
Necessary Conditions to Pass the Module	<p>Obtain a minimum of 40% of the final evaluation, including continuous assessments and end-semester examination</p>
Recommended Readings	<p>Hewings, M. (2005). <i>Advanced English grammar</i>, United Kingdom: Cambridge University Press</p> <p>Leech, G & Svartvik, J. (2013). <i>A communicative grammar of English</i>. New York: Routledge</p> <p>Murphy, R. (2013). <i>Advanced grammar in use</i> (3rd ed.). United Kingdom: Cambridge University Press</p> <p>Nagasundaram, P. (2018). <i>Grammar for Communication</i>.</p>

Module 02

Module/Course Unit Code	HDE4124	Module/Course Unit Name	Introduction to Literature		
Credits	4				
GPA/NGPA	GPA	Theory(hr)(total)	45	Practical(hr)(total)	30
		Theory (hours/weeks)	3	Practical (hours/weeks)	2
Prerequisites	None	Assignments(hr)(total)	-	Independent Learning(hr)(total)	125
Module Aim	The module aims to equip students with the knowledge and skills required to understand, analyze, and enjoy various genres of literature.				
Module Learning Outcomes	<p>At the completion of this module, the students will be able to:</p> <p>LO-1 : recognize different pieces of literature.</p> <p>LO-2 : identify different literary devices.</p> <p>LO-3 : interpret literary texts.</p> <p>LO-4 : differentiate between language used in prose and poetry.</p> <p>LO-5 : identify structure, vocabulary, meaning and culture.</p> <p>LO-6 : produce critical analysis on pieces of literature.</p> <p>LO-7 : apply the knowledge of literary devices in reading literary texts.</p>				
Module Outline	<ul style="list-style-type: none"> ▪ Non-fictional prose ▪ Introduction to poetry, fiction and drama ▪ Introduction to the language of literary texts: use of literary devices ▪ Understanding poetry, fiction and drama ▪ Critical thinking through literature (language structures to express an opinion, argue their case, initiate and sum up ideas, and illustrate opinions with examples) 				
Marks Allocation (% Values for Each Component)	<p>Continuous Assessments - 40% (Differentiating between fictional and non-fictional texts, analyzing a poem)</p> <p>End Assessment - 60%</p>				
Eligibility	A minimum participation of 60% for the teaching activities and				

Requirements to Appear for End Semester Evaluation, If Applicable	completion of the continuous assessments
Necessary Conditions to Pass the Module	Obtain a minimum of 40% of the final evaluation, including continuous assessments and end-semester examination
Recommended Readings	<p>Eagleton, T. (2014). <i>How to read literature</i>. England: Yale University Press</p> <p>Kennedy, X.J., & Gioia, D. (2015). <i>Literature: an introduction to fiction, poetry, drama and writing</i> (13th ed.). London: Pearson</p> <p>Stevenson, J. (2007). <i>The complete idiot's guide to critical reading</i>. New York: Alpha</p>

Module 03

Module/Course Unit Code	HDE4134	Module/Course Unit Name	Advanced Critical Reading		
Credits	4				
GPA/NGPA	GPA	Theory(hr)(total)	45	Practical(hr)(total)	30
		Theory (hours/weeks)	3	Practical (hours/weeks)	2
Prerequisites	None	Assignments(hr)(total)	-	Independent Learning(hr)(total)	125
Module Aim		The module aims at enabling students to critically read texts and evaluate language styles, genres and different points of view.			
Module Learning Outcomes		<p>At the completion of this module, the students will be able to:</p> <p>LO-1 : identify critical reading strategies.</p> <p>LO-2 : analyze language used in written discourse.</p> <p>LO-3 : apply the acquired knowledge of stylistics to texts.</p> <p>LO-4 : interpret texts critically based on knowledge of critical reading strategies.</p> <p>LO-5 : examine claims and reasoning</p> <p>LO-6 : identify ambiguities and flaws in the authors' reasoning</p> <p>LO-7 : demonstrate process of forming conclusions, judgments, or inferences from facts or premises.</p>			

Module Outline	<ul style="list-style-type: none"> ▪ Introduction to advanced critical reading ▪ Key features of critical reading (note-taking, annotating, finding key points, understanding the context, identifying logical structures in argument within every paragraph and within the whole text, organizing one’s glossary of terms, etc.) ▪ Advanced critical reading strategies ▪ Critical thinking as an extension of critical reading
Marks Allocation (% Values for Each Component)	<p>Continuous Assessments - 40% (Critically analyzing a given text, differentiating between claims and reasoning)</p> <p>End Assessment - 60%</p>
Eligibility Requirements to Appear for End Semester Evaluation, If Applicable	A minimum participation of 60% for the teaching activities and completion of the continuous assessments
Necessary Conditions to Pass the module	Obtain a minimum of 40% of the final evaluation, including continuous assessments and end-semester examination
Recommended Readings	<p>Barnes, D & Fischer, W.E. (2002). <i>Critical reading and thinking skills</i>. Pennsylvania: Pheonix Learning Resources</p> <p>Wall, A & Wall, R. (2005). <i>The complete idiot’s guide to critical reading</i>. New York: Alpha</p> <p>Serravallo, J. (2018). <i>Understanding texts and readers</i>. Portsmouth: Heinemann</p>

Module 04

Module/Course Unit Code	HDE4143	Module/Course Unit Name	Advanced Academic Writing 1		
Credits	3				
GPA/NGPA	GPA	Theory(hr)(total)	30	Practical(hr)(total)	30
		Theory (hours/weeks)	2	Practical (hours/weeks)	2

Prerequisites	None	Assignments(hr)(total)	-	Independent Learning(hr)(total)	90
Module Aim	The module aims to equip students with the knowledge and skills required to produce diverse types of texts using academic language.				
Module Learning Outcomes	<p>At the completion of this module, the students will be able to:</p> <p>LO-1 : identify different features of academic writing.</p> <p>LO-2 : identify different types of reports.</p> <p>LO-3 : produce different types of texts using academic language.</p> <p>LO-4 : use coherence and cohesion in writing.</p> <p>LO-5 : develop ideas logically.</p> <p>LO-6 : use paragraphing sufficiently and appropriately.</p> <p>LO-7 : use a wide range of lexical features.</p>				
Module Outline	<ul style="list-style-type: none"> ▪ Report writing ▪ Advanced essay writing 				
Marks Allocation (% Values for Each Component)	<p>Continuous Assessments - 40% (Writing a report, writing an academic paragraph)</p> <p>End Assessment - 60%</p>				
Eligibility Requirements to Appear for End Semester Evaluation, If Applicable	A minimum participation of 60% for the teaching activities and completion of the continuous assessments				
Necessary Conditions to Pass the Module	Obtain a minimum of 40% of the final evaluation, including continuous assessments and end-semester examination				
Recommended Readings	<p>Bailey, S. (2005). <i>Academic writing: a practical guide for students</i>. United Kingdom: Routledge Falmer</p> <p>Netzley, M & Snow, C. (2002). <i>Guide to report writing</i>. London: Pearson</p> <p>Oshima, A & Hogue, A. (2016). <i>Longman academic writing series 4</i> (5th ed.). London: Pearson</p>				

Module 05

Module/Course Unit Code	HDE4214	Module/Course Unit Name	Basic Concepts in Language Teaching		
Credits	4				
GPA/NGPA	GPA	Theory(hr)(total)	45	Practical(hr)(total)	30
		Theory (Hours/week)	3	Practical (Hours/week)	2
Prerequisites	None	Assignments(hr)(total)	-	Independent Learning(hr)(total)	125
Module Aim		This module aims at enabling students to identify language teaching and learning strategies and use them in authentic contexts.			
Module Learning Outcomes		<p>At the completion of this course unit, the students will be able to:</p> <p>LO-1: identify the characteristics of a language teacher. LO-2: recognize elements of language learning. LO-3: define learner differences and motivation. LO-4: interpret the difference between acquisition and learning. LO-5: create a conducive language learning environment. LO-6: identify different contexts for learning. LO-7: demonstrate quality teaching.</p>			
Module Outline		<ul style="list-style-type: none"> ▪ Characteristics of a language teacher ▪ Elements for successful language learning ▪ Classroom management ▪ Planning and teaching ▪ Learner differences and motivation ▪ Acquisition and learning ▪ Different contexts for learning 			
Marks Allocation (% Values for Each Component)		<p>Continuous Assessments - 40% (Writing a 40-minute lesson plan, teaching practicum)</p> <p>End Assessment - 60%</p>			
Eligibility		A minimum participation of 60% for the teaching activities and			

Requirements to Appear for End Semester Evaluation, If Applicable	completion of the continuous assessments
Necessary Conditions to Pass the Module	Obtain a minimum of 40% of the final evaluation, including continuous assessments and end-semester examination
Recommended Readings	<p>Davies, A. (2007). <i>An introduction to applied linguistics: from practice to theory</i>. Edinburg: Edinburg University Press</p> <p>Hedge, Tricia (2000), <i>Teaching and learning in the language classroom</i>, United Kingdom: Oxford University Press</p> <p>Richards, J. C., & Rodgers, T. S. (1986). <i>Approaches and methods in language teaching</i>. United Kingdom: Cambridge University Press</p> <p>Richards, J. C., & Renandya, W. A. (2002). <i>Methodology in language teaching: an anthology of current practice</i>. United Kingdom: Cambridge University Press</p>

Module 06

Module/Course Unit Code	HDE4223	Module/Course Unit Name	Advanced Academic Writing 2		
Credits	3				
GPA/NGPA	GPA	Theory(hr)(total)	30	Practical(hr)(total)	30
		Theory (hours/weeks)	2	Practical (hours/weeks)	2
Prerequisites	None	Assignments(hr)(total)	-	Independent Learning(hr)(total)	90
Module Aim	This module aims at enabling students to produce well-structured texts, showing controlled use of organizational patterns, connectors and cohesive devices.				
Module Learning Outcomes	<p>At the completion of this module, the students will be able to:</p> <p>LO-1 : produce academic essays.</p> <p>LO-2 : describe a process.</p> <p>LO-3 : demonstrate a fully developed position in</p>				

		<p>argumentative writing.</p> <p>LO-4 : use cohesive devices appropriately.</p> <p>LO-5 : demonstrate coherence and cohesion in academic essays.</p> <p>LO-6 : use a wide range of academic vocabulary.</p> <p>LO-7 : use a wide range of structures with full flexibility and accuracy.</p>
Module Outline		<ul style="list-style-type: none"> ▪ Paraphrasing and summarizing ▪ Describing a process
Marks Allocation (% Values for Each Component)		<p>Continuous Assessments - 40% (Writing a summary, paraphrasing a given text)</p> <p>End Assessment - 60%</p>
Eligibility Requirements to Appear for End Semester Evaluation, If Applicable		<p>A minimum participation of 60% for the teaching activities and completion of the continuous assessments</p>
Necessary Conditions to Pass the Module		<p>Obtain a minimum of 40% of the final evaluation, including continuous assessments and end-semester examination</p>
Recommended Readings		<p>Bailey, S. (2005). <i>Academic writing: a practical guide for students</i>. United Kingdom: Routledge Falmer</p> <p>Hamp-Lyons, L & Heasley, B. (2006). <i>Study writing</i>. United Kingdom: Cambridge University Press</p> <p>Oshima, A & Hogue, A. (2016). <i>Longman academic writing series 4</i> (5th ed.). London: Pearson</p> <p>Seely, J. (2005). <i>Oxford guide to effective writing and speaking</i>. United Kingdom: Oxford University Press</p>

Module 07

Module/Course Unit Code	HDE4234	Module/Course Unit Name	Business Communication		
Credits	4				
		Theory(hr)(total)	45	Practical(hr)(total)	30

GPA/NGPA	GPA	Theory (hours/weeks)	3	Practical (hours/weeks)	2
Prerequisites	None	Assignments(hr (total)	-	Independent Learning(hr)(total)	125
Module Aim	The module aims to equip students with the knowledge and skills necessary to produce a variety of texts used in business communication.				
Module Learning Outcomes	<p>At the completion of this module, the students will be able to:</p> <p>LO-1 : identify different types of texts used in business communication.</p> <p>LO-2 : recognize features of newspaper notices.</p> <p>LO-3 : identify elements of business letters and emails.</p> <p>LO-4 : identify elements of minutes and agendas.</p> <p>LO-5 : create newspaper notices.</p> <p>LO-6 : produce business letters and emails.</p> <p>LO-7 : compose minutes and agendas.</p>				
Module Outline	<ul style="list-style-type: none"> ▪ Newspaper notices ▪ Business letters ▪ Business emails ▪ Writing minutes and agenda 				
Marks Allocation (% Values for Each Component)	<p>Continuous Assessments - 40% (Writing a newspaper notice, writing a business letter)</p> <p>End Assessment - 60%</p>				
Eligibility Requirements to Appear for End Semester Evaluation, If Applicable	A minimum participation of 60% for the teaching activities and completion of the continuous assessments				
Necessary Conditions to Pass the Module	Obtain a minimum of 40% of the final evaluation, including continuous assessments and end-semester examination				
Recommended Readings	Dignen, B. (2003). <i>Communicating in business English</i> . New York: Compass Publishing				

Emmerson, P. (2007). *Business English handbook advanced*. London: Macmillan

Sweeney, S. (2003). *English for business communication*. United Kingdom: Cambridge University Press

Module 08

Module/Course Unit Code	HDE4244	Module/Course Unit Name	Speaking and Listening Skills		
Credits	4				
GPA/NGPA	GPA	Theory(hr)(total)	15	Practical(hr)(total)	90
		Theory (hours/weeks)	1	Practical (hours/weeks)	3
Prerequisites	None	Assignments(hr)(total)	-	Independent Learning(hr)(total)	110
Module Aim	This module aims at enabling students to identify strategies of listening and speaking skills and use language flexibly and effectively for social, academic and professional purposes.				
Module Learning Outcomes	<p>Speaking</p> <p>At the completion of this module, the students will be able to:</p> <p>LO-1 : produce spoken discourse coherently with appropriate cohesive features.</p> <p>LO-2 : develop topics fully and appropriately.</p> <p>LO-3 : use vocabulary with flexibility and precision.</p> <p>LO-4 : use a full range of structures naturally and appropriately.</p> <p>Listening</p> <p>At the completion of this module, the students will be able to:</p> <p>LO-1 : identify elements of understanding lectures, speeches, talks and interviews.</p> <p>LO-2 : recognize features of listening skills.</p> <p>LO-3 : demonstrate serious concentration in listening.</p>				
Module Outline	<ul style="list-style-type: none"> ▪ Listening to lectures, speeches, talks and interviews ▪ Telephoning ▪ Presentation skills - II ▪ Public speaking II: prepared and impromptu speeches ▪ Social English (phrasal verbs, idioms, word collocations, slangs) ▪ Interview skills 				

Marks Allocation (% Values for Each Component)	Continuous Assessments - 40% (Impromptu speech, sentence completion) End Assessment - 60%
Eligibility Requirements to Appear for End Semester Evaluation, If Applicable	A minimum participation of 60% for the teaching activities and completion of the continuous assessments
Necessary Conditions to Pass the Module	Obtain a minimum of 40% of the final evaluation, including continuous assessments and end-semester examination
Recommended Readings	<p>Anderson, J. (2007). <i>The complete guide to public speaking</i>. New Jersey: John Wiley & Sons, Inc</p> <p>Dixson, R.J. (2003). <i>Essential idioms in English, phrasal verbs and collocations</i>. London: Pearson</p> <p>Lucas, S.E. (2001). <i>The art of public speaking</i> (7th ed.). Singapore: McGraw-Hill Companies, Inc</p> <p>Seely, J. (2005). <i>Oxford guide to effective writing and speaking</i>, United Kingdom: Oxford University Press</p>